



**Case related to Labour Protection Act**

1. Receive, examine by questioning and record the case
2. In case of wage related/ lay off/changing employer
3. Find a solution
  - Reconciliation
  - Legal aid in prosecution process
  - To sue for damages
  - To coordinate with partners
4. Assistance conclusion
  - Establish details of situation of labour right violation
5. Follow up the restoration
  - Repatriation
  - In case of disabled workers, follow up interview after lay off
  - Provide social justice

**Cases of rights violations against children and female youth & cases involving lost documents or unexplained disappearance**

1. Receive and examine the case
  - In case of parent**
    - bring them to notify the police
    - bring them to meet the inquiry officials
    - Litigation
  - In case of child**
    - coordinate with governmental shelter, hospital, and inquiry officials to assist children and family
    - bring them to an examination
    - get in the process of protection and restoration
2. Provide the legal aid in litigation
3. Repatriate and follow up
4. Conclude and assess the risk

**In cases of human trafficking**

1. Receive and examine the case
2. Analyze the problem and assess the risks involved
3. Consider factors related to the risk in providing aid
4. Coordinate with all related sectors
5. Provide legal aid, litigation, and labour litigation
6. Resolve by coordinating with related governmental organization
7. Conclude and assess the risk of being re-trafficked